

Final agenda  
November 12,  
2019  
Referrals

# NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE

**MAYOR'S OFFICE COORDINATORS REPORT**OVERALL STATUS (please circle): ☒ **APPROVED** ☐ **DENIED** ☐ **N/A** ☐ **CANCELED**Petition #: 1132 Event Name: Corktown Races 2020Event Date: March 15, 2020Street Closure: VariousOrganization Name: Fraternal Order of the IrishmenStreet Address: 19460 Park Drive Harper Woods, MI 48225

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- ☐ Walkathon    ☐ Carnival/Circus    ☐ Concert/Performance    ☒ Run/Marathon  
☐ Bike Race    ☐ Religious Ceremony    ☐ Political Ceremony    ☐ Festival  
☐ Filming    ☐ Parade    ☐ Sports/Recreation    ☐ Rally/Demonstration  
☐ Fireworks    ☐ Convention/Conference    ☒ Other: Fundraiser  
☒ **24-Hour Liquor License**

**Petition Communications** (include date/time)

The Fraternal Order of the Irishmen will host the Annual Corktown St. Patrick's Day Races at Roosevelt Park and surrounding streets from 10:30am - 2:00pm; with temporary street closures on Michigan Avenue, Vernor Highway, Rosa Parks Boulevard, Bagley and 1st Street.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with NAIAS Security will Provide Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart EMS to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required for Street Closures
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

### **MAYOR'S OFFICE**

Signature: B. Lushier

Date: 11-6-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

*Thursday, November 7, 2019*

*To: The Department or Commission Listed Below*

*From: Janice M. Winfrey, Detroit City Clerk*

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

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MAYOR'S OFFICE    DPW - CITY ENGINEERING DIVISION  
PLANNING AND DEVELOPMENT DEPARTMENT    POLICE DEPARTMENT  
FIRE DEPARTMENT    BUSINESS LICENSE CENTER  
RECREATION DEPARTMENT    TRANSPORTATION DEPARTMENT

**1132**    *Fraternal Order of United Irishmen, request to hold "Corktown Races 2020" at Roosevelt Park on March 15, 2020 from 10:30 AM to 2:00 PM with various temporary street closures set up to begin on 3-14-20 and tear down to be complete on the event date, 3-15-20.*

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

## Section 1- GENERAL EVENT INFORMATION

Event Name: Corktown Races 2020

Event Location: Corktown – Roosevelt Park

## Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Fraternal Order of United Irishmen

Organization Mailing Address: Joe Parsky 19460 Park Dr. #713 Harper Woods, MI 48225

Business Phone: 313 885-4772

Business Fax:

Federal Tax ID # 36-4544254

*If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.*

Applicant Name: Doug Kurtis

Title/Role: Race Director

Email Address: dkurtis@gmail.com

Mailing Address: 8 Fairway View Dr. Weaverville, NC 28787

Business Phone: 734-673-5568

Business Fax::

Event On-Site Contact Person:

Mailing Address: 8 Fairway View Dr. Weaverville, NC 28787

Business Phone: 734-673-5568

Business Fax:

*List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).*

List Event Sponsors: Huntington Bank, FOUI, McShane Pub, Slows, Detroit Free Press, New Balance

Event Elements (check all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Walkathon               | <input type="checkbox"/> Carnival/Circus   | <input type="checkbox"/> Concert/Performance                                    |
| <input checked="" type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Religious Ceremony                                     |
| <input type="checkbox"/> Political Event         | <input type="checkbox"/> Festival          | <input type="checkbox"/> Filming  |
| <input type="checkbox"/> Parade                  | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration                                    |
| <input type="checkbox"/> Convention/Conference   | <input type="checkbox"/> Fireworks         | <input checked="" type="checkbox"/> Other: Fund Raiser – St. Pats Senior Center |

Provide a brief description of your event:

38<sup>th</sup> Annual Event. Kids Quarter Mile, Emerald Mile, Corktown 5km and Dublin Double.

Over 4,000 participants expected in this family event that precedes the Saint Patrick's Parade.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 3/14/20 10 am Complete Set-up Date & Time: 3/15/20 9 am

Event Start Date & Time: 3/15/20 10:30 am Event End Date & Time: 3/15/20 2 pm

Begin Tearing Down Date: 3/15/20 1 pm Complete Tear Down Date: 3/15/20 2 pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? ☐ Yes ☒ No

If no, what years has the event been held in Detroit? 1982 - 2019

When was the event last held in Detroit? 3/10/19

Where was the event last held in Detroit? Roosevelt Park

What were the hours last year? 9:30 am - 1 pm

Project Attendance This Year (Minimum - Maximum)? 4,000 - 5,000

What is the basis for your projected attendance? 2019 registrations

Please describe your anticipated/ target audience:

Is this going to be an annual event? ☒ Yes ☐ No

If yes, do you have a preferred/proposed for next year? Always the Sunday before Saint Patrick's Day

If a parade is planned. Indicate elements (check all that apply):

[ ] People

[ ] Balloons

[ ] Floats

[ ] Animals

[ ] Vehicles

[X] Other: UIS/ Saint Patrick's Parade will submit a separate application

[ ] Bands

If animals included, specify type, number and how used. None

Name of business supplying animal(s):

Contact Person:

Address:

Phone:

City/State/Zip:

### Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle):

Street

Sidewalk

Park

City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

### Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

☐ Singers

☐ Magician

☐ Musicians

☐ Story Telling

☐ Comedians

☒ Other: DJ, Bagpipers, Step Dancers

Describe the entertainment for this year's event: Live Anthem Singer, paper mache big heads

List proposed entertainers and/or bands performing at the event:

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system?

Parks & Rec Mobile Sound Stage. speakers at Start and Finish lines

☐ Acoustic-audible, sound heard within natural range

☒ Amplified-augmented, sound increased to broaden range

The amplified sound will be used:

Will the event consist of a musical concert? ☐ Yes ☒ No

If yes, what type of music? (check all that apply)

☐ Live

☐ Recorded

☐ Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music:

Generators

How many generators will be used? Six

How will the generators be fueled?

Gasoline

Name of vendor providing generators:

Contact Person: Pegasus

Address: 22008 W 8 Mile Rd

Phone: 248-353-6130

City/State/Zip: Southfield, MI 48033

### Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

☒ Radio (Specify stations): WJR , WWJ

☐ Television (Specific stations):

☒ Newspapers (specify papers): Detroit Free Press

☒ Web site (identify web address): www.corktownrace.com

☐ Public Relations or Marketing Firm (Specify):

Contact Info:

☐ Raffle (List Item(s)):

☐ Billboards

☒ Flyers

☐ Street Banners

☐ Other (specify):

NOTE: All raffles subject to laws of State/City.

### Section 6- SALES INFORMATION

Will there be advanced ticket sales? ☒ Yes ☐ No

If yes, please describe: Online and hard copy entry forms

Will there be on-site ticket sales? ☒ Yes ☐ No

If yes, list price(s): Paper entry forms

Will food be sold? ☒ Yes ☐ No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Food Trucks with City Vendor License

Will merchandise be sold? ☒ Yes ☐ No

If yes, describe: Vendors, sponsors in one tent

Will a percentage of the proceeds be distributed to a charitable organization? ☒ Yes ☐ No

If yes, describe: All proceeds go to the Saint Patrick's Senior Center

If the event is a fundraiser, identify charity or recipient of funds: Saint Patrick's Senior Center and Corktown affiliated charities

Will there be vending or sales? ☒ Yes ☐ No

If yes, check all that apply:

☒ Food ☐ Merchandise

☐ Non-Alcoholic Beverages ☐ Alcoholic Beverages

☐ Other (specify):

Indicate type of items to be sold: Coffee, Beignets, Tutu's, Running Gear



Will these be exclusive vendors or outside vendors? (please describe): Pre-approved with city vendor licenses

### Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: NAIAS Security Services

Address: 1900 Big Beaver Rd

Phone: 248-722-4309

City/State/Zip: Troy, MI 48084

Number of Private Security Personnel Hired Per Shift: Two 3/14/20 - Six 3/15/20

Are the private security personnel (check all that apply):

☒ [ X ] Licensed

☐ [ ] Armed

☒ [ X ] Bonded

Describe the emergency evacuation plan: Public Announcements from three stages / Ham radio operators

Describe the parking plan to accommodate anticipated attendance: Large Parking lots adjacent to the Central Depot

How will you advise attendees of parking options? Web site, eblasts

Are you seeking a group parking rate? Free Parking, donations for participating charities accepted

### Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Corktown Businesses and Community supports the event

Have local neighborhood groups/businesses approved your event?

☒ X Yes

☐ No

Indicate what steps you have or will take to notify them of your event: Postcards, fliers, letters, posters

Indicate contact names and phone numbers (for verification) or attach approved letter(s): Ron Cooley 810-531-4898

### Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

#### Structure

How Many?

Start and Finish Lines

Size/Height

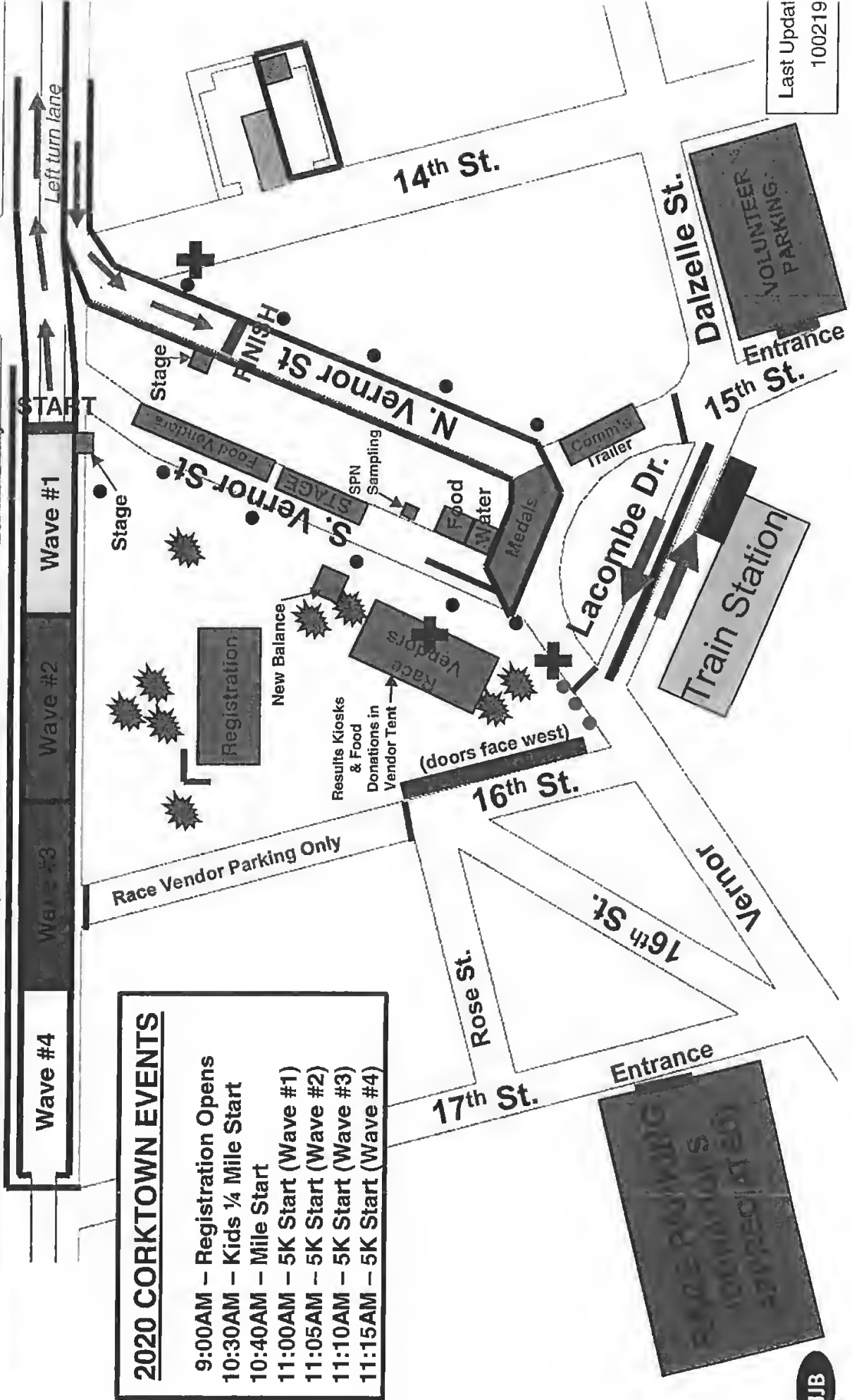
See Attached

Booth

# 2020 CORKTOWN ROOSEVELT PARK LAYOUT



Michigan Ave. 1 Lane for Westbound Traffic Only



## 2020 CORKTOWN EVENTS

- 9:00AM – Registration Opens
- 10:30AM – Kids ¼ Mile Start
- 10:40AM – Mile Start
- 11:00AM – 5K Start (Wave #1)
- 11:05AM – 5K Start (Wave #2)
- 11:10AM – 5K Start (Wave #3)
- 11:15AM – 5K Start (Wave #4)

Canopy (open on all sides) One

Staging/Scaffolding Thre

Bleachers None

**Company:**

**Grill**

☐ Gas      ☐ Charcoal      ☐ Electrical      ☐ Propane

**Fireworks (Pyrotechnics)**

☐ Aerial      ☐ Stage

Provide Sketch:

**Portable Restrooms:**

☒ Standard      ☒ ADA

**Accessible Vehicles**

Type/Weight:

\_\_\_\_\_

Other:

\_\_\_\_\_

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

\_\_\_\_\_

\_\_\_\_\_

Will additional utility services be used (power, water, etc.)? Please describe.

\_\_\_\_\_

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

None

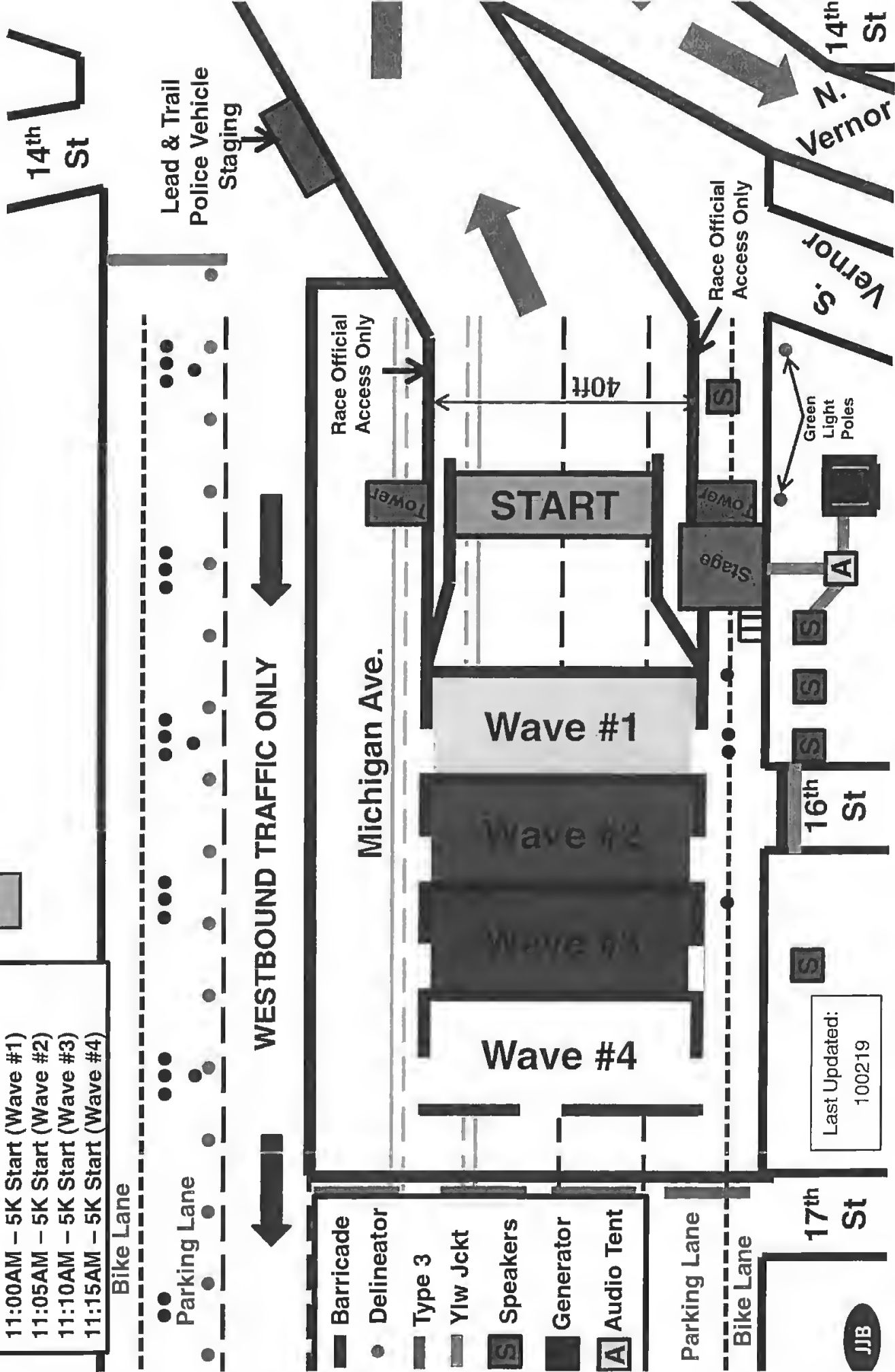
\_\_\_\_\_

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 11:15AM – 5K Start (Wave #4)



## 2020 CORKTOWN START AREA LAYOUT

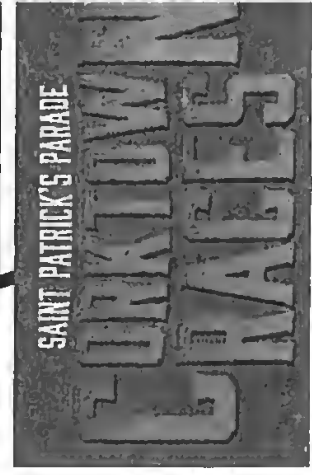


# 2020 CORKTOWN FINISH AREA LAYOUT

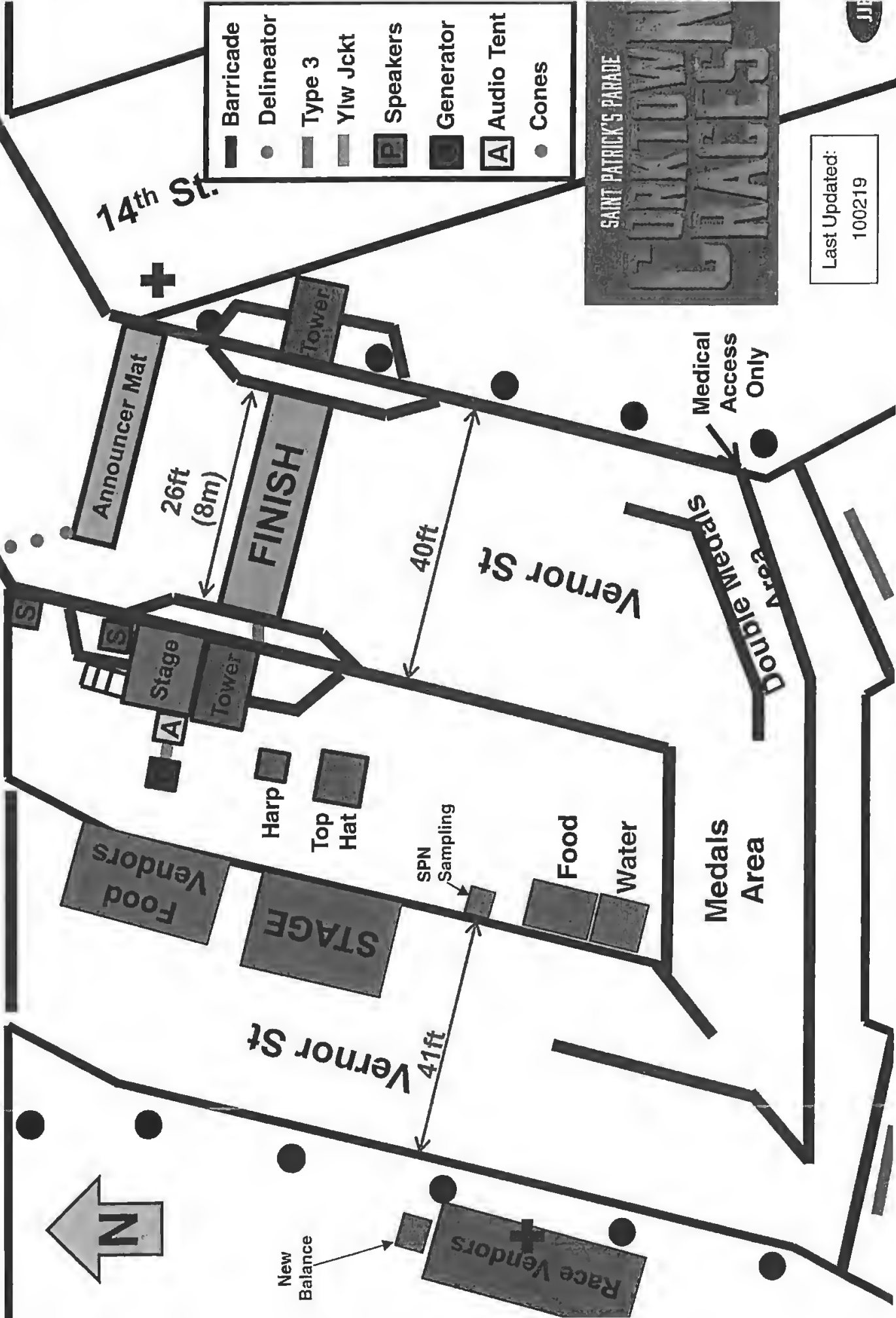
Michigan Ave.

14th St.

- Barricade
- Delineator
- Type 3
- Ylw Jckt
- Speakers
- Generator
- Audio Tent
- Cones



Last Updated:  
100219



JJB

### Section 10- COMPLETE ALL THAT APPLY

**Name of Sanitation Company collecting refuse and garbage?**

Contact Person: Republic Services / Matt Darcy

Address: 5400 Cogswell

Phone: 734-727-2117

City/State/Zip Wayne, MI 48184

**Name of company providing emergency medical services?**

Contact Person: Hart Medical – Adam Gottleib 248-789-3648

Address: 1636 W. Fort St.

City/State/Zip: Detroit, MI 48216

**Name of company providing porta-johns.**

Contact Person: Scott's Potties - Christina

Address: P.O. Box 530846

Phone: 734-421-1400

City/State/Zip: Livonia, MI 48153

**Name of private catering company?**

Contact Person: None

Address:

Phone:

City/State/Zip:

#### SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

**Attach a map or sketch of the proposed area for closure.**

**STREET NAME:** ( See Attached)

FROM  
TO

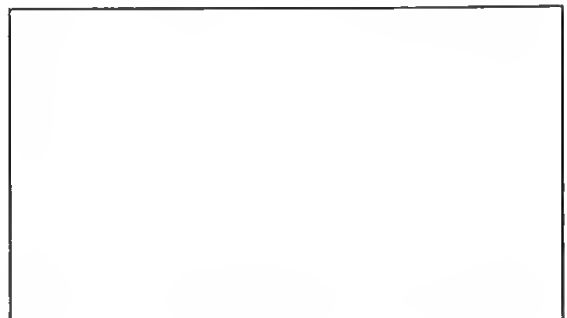
Closure Dates:

Beg. Time:

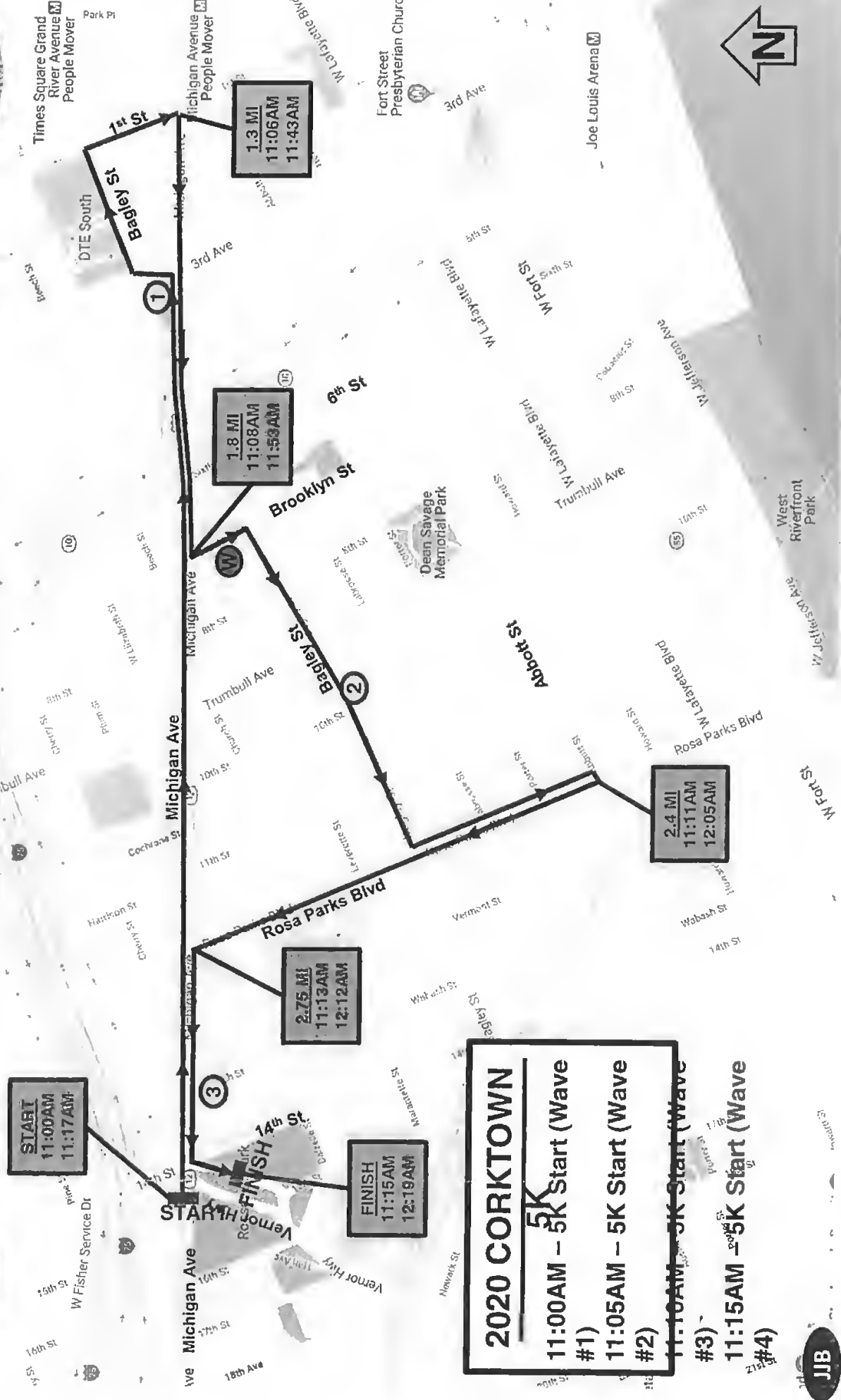
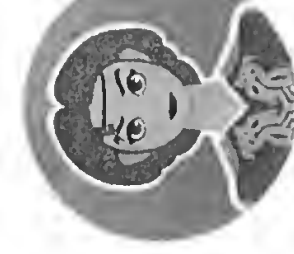
End Time:

Reopen Date:

Time:



# 2020 CORKTOWN 5K COURSE



**STREET NAME:** (See Attached) \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**STREET NAME:** \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

Closure Dates: \_\_\_\_\_  
Beg. Time: \_\_\_\_\_  
End Time: \_\_\_\_\_  
Reopen Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**Requested City Equipment**

Provided In: \_\_\_\_\_ (year)

Current Request: \_\_\_\_\_ (year)

Street Closures:

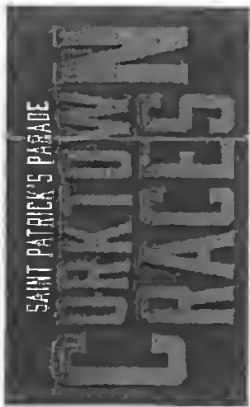
- |   |  |
|---|--|
| <input type="checkbox"/> Posting no parking signs | <input type="checkbox"/> Light pole                  |
| <input type="checkbox"/> Electrical Services      | <input type="checkbox"/> Storage for Trailers/Trunks |

**Barricades are not available from the City of Detroit.**

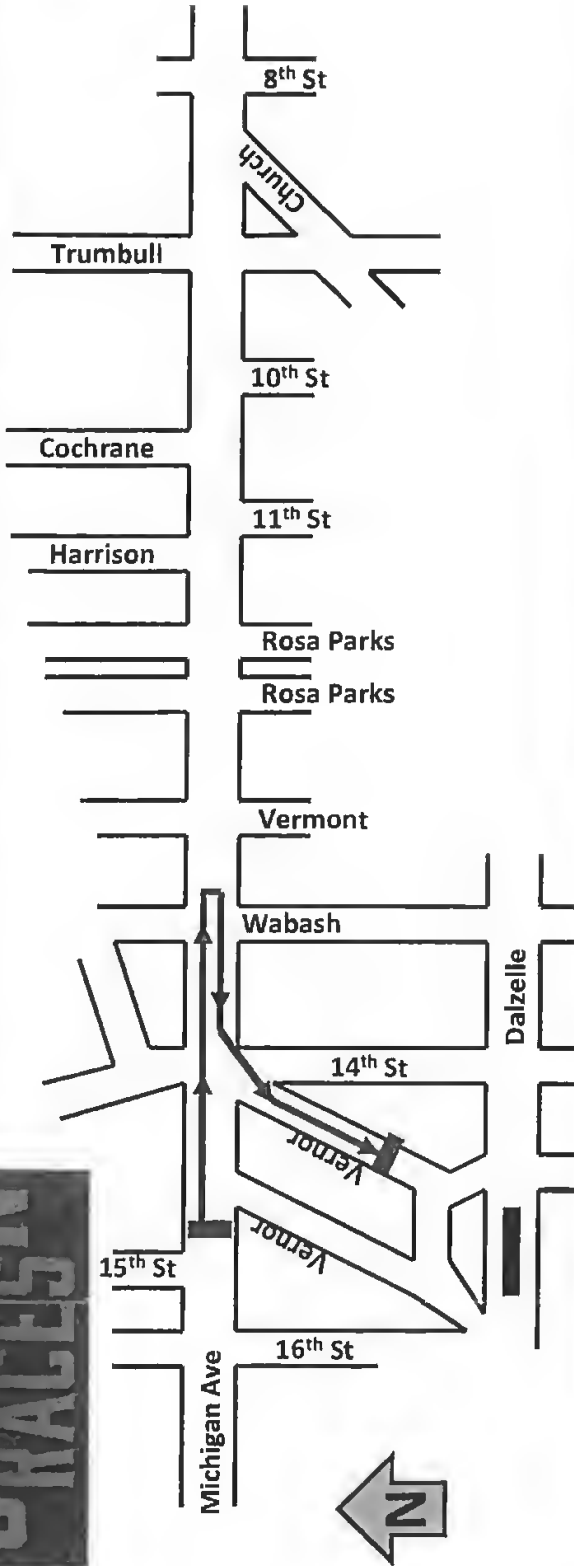
**ADDITIONAL INFORMATION**

Is there any additional information that you feel is important to mention regarding your event or additional requests? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

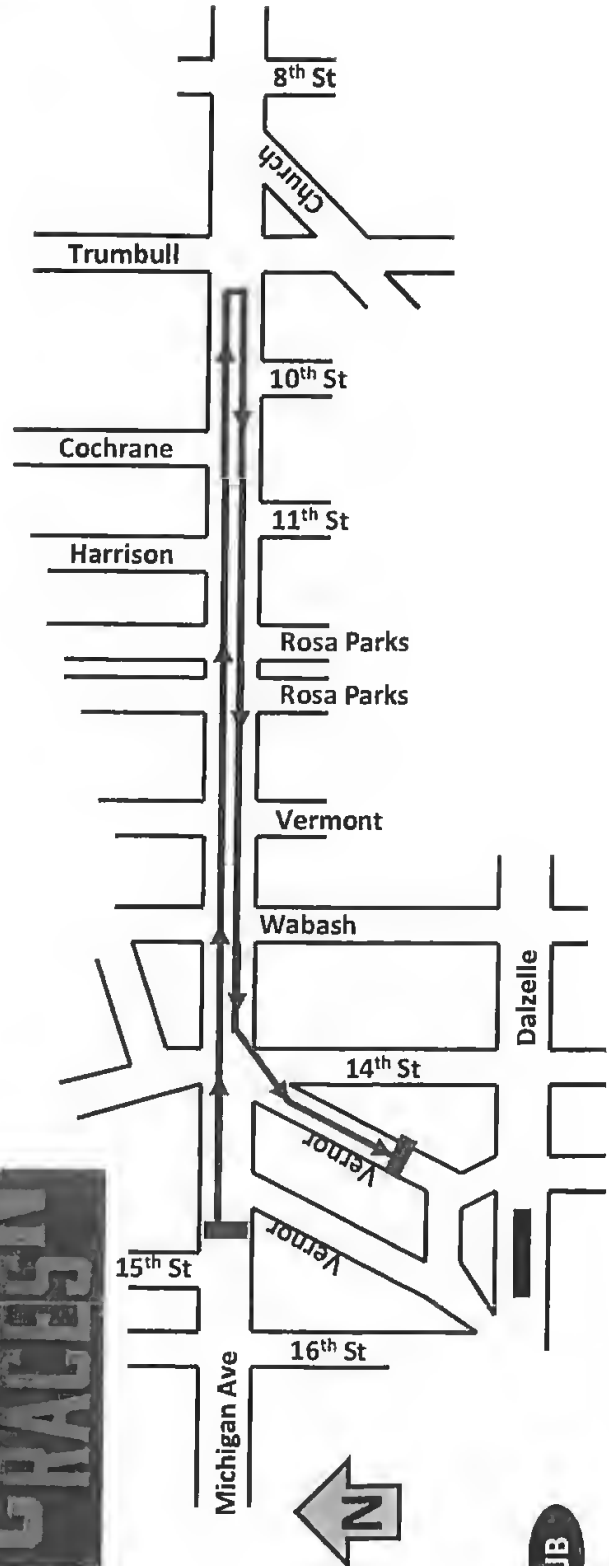




# 2020 CORKTOWN KIDS 1/4 MILE COURSE



# 2020 CORKTOWN 1 MILE COURSE



## AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Doug Kurtis

10/10/19

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Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.



# MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): ☒ **APPROVED** ☐ **DENIED** ☐ **N/A** ☐ **CANCELED**

Petition #: 1131 Event Name: Armed Forces Thanksgiving

Event Date: May 1, 2020

Street Closure: None

Organization Name: Armed Forces Thanksgiving

Street Address: 72 Monroe Center Grand Rapids, MI 49503

Receipt date of the <b>COMPLETED</b> Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Walkathon              | <input type="checkbox"/> Carnival/Circus       | <input type="checkbox"/> Concert/Performance  | <input type="checkbox"/> Run/Marathon        |
| <input type="checkbox"/> Bike Race              | <input type="checkbox"/> Religious Ceremony    | <input type="checkbox"/> Political Ceremony   | <input type="checkbox"/> Festival            |
| <input type="checkbox"/> Filming                | <input type="checkbox"/> Parade                | <input type="checkbox"/> Sports/Recreation  | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks              | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Student/Military Appreciation Event</u> |  |
| <input type="checkbox"/> 24-Hour Liquor License |  |   |  |

## Petition Communications (include date/time)

The Armed Forces will host a "Thanksgiving" event at DTE Circle Park from 9:00am - 12:00pm to showcase their equipment, vehicles and personnel. A processional will utilize the sidewalk from DTE Circle Park to the Westin Book Cadillac for an appreciation luncheon.

**\*\* ALL permits and license requirements must be fulfilled for an approval status \*\***

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with DTE Energy Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

**MAYOR'S OFFICE**

Signature: B. Fushier

Date: 11-6-19

City of Detroit  
OFFICE OF THE CITY CLERK

Janice M. Winfrey  
City Clerk

Andre P. Gilbert II  
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, November 7, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

---

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

---

DPW - CITY ENGINEERING DIVISION   MAYYOR'S OFFICE  
PLANNING AND DEVELOPMENT DEPARTMENT   POLICE DEPARTMENT  
FIRE DEPARTMENT   RECREATION DEPARTMENT  
BUSINESS LICENSE CENTER   TRANSPORTATION DEPARTMENT

**1131**   *Armed Forces Thanksgiving, request to hold "Armed Forces Thanksgiving" at either Beacon Park or Capitol Park and the Westin Book Cadillac on May 1, 2020 from 9:00 AM to 12:00 PM with a temporary closure of Plaza Drive from Cass to 1st.*

1121  
5/1/2020

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

### Section 1- GENERAL EVENT INFORMATION

Event Name: Armed Forces Thanksgiving

Event Location: Beacon Park or Capitol Park and the Westin Book Cadillac

Is this going to be an annual event? ☒ Yes ☐ No

### Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Armed Forces Thanksgiving

Organization Mailing Address: 72 Monroe Center Grand Rapids, MI 49503

Business Phone: 6164436783

Business Website: www.armedforcesthx.org

Applicant Name: Suzanne Wickman

Business Phone: 6164436783

Cell Phone: 6164436783

Email: suzannewickman@gmail.com

Event On-Site Contact Person:

Name: Suzanne Wickman

Business Phone: 6164436783

Cell Phone: 6164436783

Email: Suzannewickman@gmail.com

Event Elements (check all that apply)

☐ Walkathon

☐ Carnival/Circus

☐ Concert/Performance

☐ Run/Marathon

☐ Bike Race

☐ Religious Ceremony

☐ Political Event

☐ Festival

☐ Filming

☐ Parade

☐ Sports/Recreation

☐ Rally/Demonstration

☐ Convention/Conference

☐ Fireworks

☒ Other: Military Appreciation

Projected Number of Attendees: 200

Please provide a brief description of your event:

The Armed-Forces-Thanksgiving Committee's goal is to hold annual events each May during Armed Forces Month. We seek to provide a vehicle for our community, from teens to adults, to understand, honor, and express thanks for the service of each person who has served or is serving in our Armed Forces and to encourage those who will serve in the future. This is 'Our Salute' to our military...Past, Present, and Future

Over 175 students and military personnel will convene at either Beacon or Capitol park from 9am - 11am for an educational and hands-on experience a variety of static military displays of heavy-duty military vehicles and equipment and hands-on educational displays. We would also invite local police

**What are the projected set-up, event and tear down dates and times (must be completed)?**

Begin Set-up Date 05/01/2020 Time: 0600am Complete Set-up Date: 05/01/2020 Time: 09:00am

Event Start Date: May 1, 2020 Time: 09:00am Event End Date: May 1, 2020 Time: 12:00pm

Begin Tearing Down Date: May 1, 2020 Complete Tear Down Date: May 1, 2020

Event Times (If more than one day, give times for each day):  
just one day

**Section 3- LOCATION/SITE INFORMATION**

Location of Event: Beacon Park or Capitol Park

Facilities to be used (Check) Street Sidewalk ☒ Park ☒ City  
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- |                                   |  |
|-----------------------------------|--|
| -Public entrance and exit         | -Location of First Aid                 |
| -Location of merchandising booths | -Location of fire lane                 |
| -Location of food booths          | -Proposed route for walk/run           |
| -Location of garbage receptacles  | -Location of tents and canopies        |
| -Location of beverage booths      | -Sketch of street closure              |
| -Location of sound stages         | -Location of bleachers                 |
| -Location of hand washing sinks   | -Location of press area                |
| -Location of portable restrooms   | -Sketch of proposed light pole banners |

**You will be prompted to upload these attachments upon submitting this form**

**Section 4- ENTERTAINMENT**

Describe the entertainment for this year's event:

No entertainment

Will a sound system be used? ☒ Yes ☐ No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

TBD

How many generators will be used? 0

How will the generators be fueled?  
N/A



Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

### Section 5- SALES INFORMATION

Will there be advanced ticket sales? ☐ Yes ☒ No  
If yes, please describe:

Will there be on-site ticket sales? ☐ Yes ☒ No  
If yes, list price(s):

Will there be vending or sales? ☐ Yes ☒ No  
If yes, check all that apply:

☐ Food ☐ Merchandise ☐ Non-Alcoholic Beverages ☐ Alcoholic Beverages

Indicate type of items to be sold:

### Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: n/a

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

☐ Licensed ☐ Armed ☐ Bonded

How will you advise attendees of parking options?

## Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Limited sound carryover - will need to cross attendees on Cass to Grand River - possibly close a side street if possible?

Have local neighborhood groups/businesses approved your event?

☐ Yes

☒ No

Indicate what steps you have or will take to notify them of your event:  
Can email all notifying them of event and timing.

## Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	0	
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

## Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: N/A

Address:

City/State/Zip:

Name of company providing port-a-johns: N/A

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

## SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Plaza Drive - adjacent to Beacon Park

FROM: Cass TO: 1st

CLOSURE DATES: May 1, 2020 BEG TIME: 9am END TIME:

REOPEN DATE: May 1, 2020 1130am TIME:

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME:

REOPEN DATE: \_\_\_\_\_ TIME:

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME:

REOPEN DATE: \_\_\_\_\_ TIME:

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME:

REOPEN DATE: \_\_\_\_\_ TIME:

STREET NAME: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

CLOSURE DATES: \_\_\_\_\_ BEG TIME: \_\_\_\_\_ END TIME:

REOPEN DATE: \_\_\_\_\_ TIME:

**PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:**

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

## AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

By signing this document, I agree to the following terms and conditions:  
*Suzanne Wickman*  
By signing this document, I agree to the following terms and conditions:

07/29/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

## HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Armed Forces Thanksgiving Event  
Date: May 1, 2020

Event Organizer:  
Suzanne Wickman

Applicant Signature: *Suzanne Wickman*  
Date: 07/29/2019



# Armed Forces Thanksgiving

## Military Display Concept

Event: 1 May 2020

As of: 29 October 2019



1880 1st St, Detroit, MI 48226 to Westin Book Cadillac Hotel, 1114 Washington Blvd, Detroit, MI 48226

Walk 0.4 mile, 8 min

Walking Paths From Circle Park to Westin Book Cadillac



Imagery ©2019 Google, Imagery ©2019 CNES / Airbus, First Base Solutions, Maxar Technologies, Sanborn, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2019 Google 200 ft



via 1st St and Michigan Ave

8 min

0.4 mile



via Cass Ave

8 min

0.4 mile





# MIARNG Timeline and Vehicle Specifications

**Intent:** Fully support the Armed Forces 2020 efforts to ensure widest participation and event success.

**Purpose:** Provide equipment and personnel support for the Armed Forces Thanksgiving

**Tasks To Subordinate Units:**

- HB: Provide 1 M1152 HMMWV w/ Command Post and Fire Direction Personnel to participate in constructive fire mission processing. Provide 1 Field Ambulance with a team of 68W's (Medics) and medical kit.
- BTRY: Provide 1 M142 HIMARS and Crew for static display. Provide 1XM4A1
- C: Provide 1 Wrecker and crew for static display, 1x240B, 1xMK19, 1xM2

**Timeline:**

- 0600-0700 Set Up
- 0700-1000 Rehearsal/Interview
- 1000-1100 Displays / Photos/Possible flyby to be coordinated
- 1200 Tear Down

**End State:** 1-182d Full Time Support Force and MDAV leadership support the AFT 20, safely move and participate in the event and redeploy back to Home Station with zero injury or loss of equipment.

**Considerations:**

**Pros:** The 1-182d will display the full range of capability a HIMARS Battalion with a focus on long range precision fires. We will be able to process constructive fire missions and discuss the unclassified ranges and accuracy of our weapon system. Personnel attending will be able to witness how fire missions are generated and executed from receipt of mission to rounds complete.

**Cons:** Sensitive item accountability will be paramount. Spectators will not be able to climb into the M142 while fire mission processing. There are Secret systems that spectators will not be able to view while processing missions in the Fire Direction Center but they can enter the Command Post.



UH 72 Lakota



Field Ambulance w Medical Kit



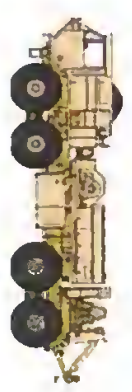
M142 HIMARS



M1152 HMMWV w/ Command Post



M984 HEMTT Wrecker



UH-72

Length- 42ft 7in

Height- 11ft 9in

Rotor Area- 95m

Field Ambulance

Weight- 7,200lbs

Length-

Width- 7ft 1in

Height- 8ft 3in

M142 HIMARS

Weight- 28560lbs

Length- 26ft

Width- 8ft

Height- 9ft 6in

M1152 HMMWV w/ CP

Weight- 7100 lbs

Length- 16ft 6in

Width- 7ft

Height- 8ft 4in

M984 HEMMT Wrecker

Weight- 53,300 lbs

Length- 33ft 6in

Width- 9ft 4 in

Height- 11ft 7in





## Aerial View 1







## Aerial View 2





**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036643      100% 2019 UTGO Bond Funding – To Provide Ten (10) Mobile Generators on a Trailer for the General Services Department. – Contractor: William Phelan Co – Location: 21 Sioux Drive, Commack, NY 11725 – Contract Period: Upon City Council Approval through June 30, 2020 – Total Contract Amount: \$430,780.00  
**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **SHEFFIELD**

**RESOLVED**, that Contract No. 3036643 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002426      100% City Funding – To Provide Mini Street Sweepers, which Assist with Sweeping Protected Bike Lanes. – Contractor: The Safety Company, LLC dba Mtech Company – Location: 7401 First Place, Bedford, OH 44146 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$345,730.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **SHEFFIELD**

**RESOLVED**, that Contract No. 6002426 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002427      100% City Funding – To Provide Rental and Purchase Options for Front Loaders with Wheels and Tracks, Bulldozers, Backhoes, Skid Loaders with Wheels and Tracks, Road Graders, Small Rollers, Medium Rollers, Large Rollers, Excavators, and Large Equipment Trailers that will Assist with General Construction, Backfill Grading, Snow and Refuse Removal, Leveling and Structure Removal. – Contractor: Michigan CAT – Location: 7700 Caterpillar Court, Grand Rapids, MI 49548 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$5,000,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **SHEFFIELD**

**RESOLVED**, that Contract No. 6002427 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

22

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002429      100% City Funding – To Provide Purchase and Rental Options for Power Washers which Assist with Washing Bus Shelters, Benches and Other Public Areas. – Contractor: Atomic Cleaning Systems, LLC – Location: 32310 W 8 Mile Road, Farmington Hills, MI 48336 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$50,000.00  
**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **SHEFFIELD**          

**RESOLVED**, that Contract No. 6002429 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

23

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002430      100% City Funding – To Provide Rental and Purchase Options for Skid Loaders, 4-Wheel Asphalt Mills, Rough Terrain Forklifts and Medium Rollers which will Assist with General Construction, Park Development, Road Milling, Outdoor/Uneven Ground Lifting and Transporting of Equipment/Supplies. – Contractor: Southeastern Equipment Company, Inc. – Location: 48545 Grand River Avenue, Novi, MI 48374 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$350,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **SHEFFIELD**          

**RESOLVED**, that Contract No. 6002430 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.



29

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002431      100% City Funding – To Provide Rental and Purchase Options for 3-Wheel Street Sweepers which are Required for Municipal Street Sweeping. (MiDeal Contract Number 071B7700091) – Contractor: Bell Equipment Company – Location: 78 Northpointe Drive, Lake Orion, MI 48359 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$4,000,000.00  
**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **SHEFFIELD**          

**RESOLVED**, that Contract No. 6002431 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002432      100% City Funding – To Provide Rental and Purchase Options for Asphalt Pavers, Road Brooms, Hot Patch Trailers, Medium Equipment Trailers and Roller Trailers which will Assist with Asphalt Paving, Street Resurfacing Prep, Residential Road Pothole Filling and Road Repairs. – Contractor: Alta Equipment Company, Inc. – Location: 5105 Loraine Street, Detroit, MI 48208 – Contract Period: Upon City Council Approval through November 18, 2024 – Total Contract Amount: \$1,000,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **SHEFFIELD**          

**RESOLVED**, that Contract No. 6002432 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

24

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002446      100% City Funding – To Provide New Holland Tractor Repair Services, Labor and/or Parts for the City of Detroit's New Holland Tractors and Components. – Contractor: Munn Tractor & Lawn, Inc. – Location: 3700 Lapeer Road, Auburn Hills, MI 48326 – Contract Period: Upon City Council Approval through November 18, 2022 – Total Contract Amount: \$150,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER**           **SHEFFIELD**          

**RESOLVED**, that Contract No. 6002446 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002447      100% City Funding – To Provide Repair, Maintenance and Inspection Services for Overhead Crane/Hoists for GSD. – Contractor: Crane Technologies Group, Inc. – Location: 1954 Rochester Industrial Drive, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through November 18, 2022 – Total Contract Amount: \$225,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **SHEFFIELD**

**RESOLVED**, that Contract No. 6002447 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

November 7, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002508      100% City Funding – To Provide Various After School Supplies for the Recreation Department. – Contractor: SS Worldwide, Inc. – Location: 75 Mill Street, Colchester, CT 06415 – Contract Period: Upon City Council Approval through November 25, 2020 – Total Contract Amount: \$73,911.20  
**RECREATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** **SHEFFIELD**

**RESOLVED**, that Contract No. 6002508 referred to in the foregoing communication dated November 7, 2019, be hereby and is approved.



CITY OF DETROIT  
PARKS & RECREATION DEPARTMENT  
ADMINISTRATION OFFICE

29  
18100 MEYERS  
DETROIT, MICHIGAN 48235  
(313) 224-1100 • TTY: 711  
(313) 224-3544 FAX  
WWW.DETROITMI.GOV

October 23, 2019

Honorable City Council;

Re: Authorization to accept a donation of artwork from the artist Barry Lehr to be installed at Palmer Park.

Detroit General Services Department requests authorization from your Honorable Body to accept a donation of artwork from artist, Barry Lehr, to be installed at Palmer Park.

The artwork is a sculpture, Ascension; it is a tall slender steel construction. The sculpture is composed of three curved, hollow steel slabs of the same basic shape, stacked vertically on an internal structural mast. The slabs are rotated and permanently set at slightly different angles. The sculpture is approximately 12 ft. tall x 5 ft. wide and weighs 700 pounds. The estimated value of the artwork is \$30,000.

As a gift, the ownership rights to the sculpture will be transferred entirely to the city. Any rights to the sculpture, by the artists, or their descendants will be transferred in their entirety to the City of Detroit.

We respectfully request your authorization to accept and install this donation of artwork with a waiver of reconsideration

Sincerely,

LaJuan Counts  
Director

**RESOLVED**

**Council Member** \_\_\_\_\_

**Whereas**, the General Services Department is requesting authorization to accept a donation of artwork from the artist, Barry Lehr, to be installed at Palmer Park,

**Whereas**, the sculpture is composed of three curved, hollow steel slabs of the same basic shape, stacked vertically on an internal structural mast. The slabs are rotated and permanently set at slightly different angles. The sculpture is approximately 12 ft. tall x 5 ft. wide and weighs 700 pounds. The estimated value of the artwork is \$30,000

**Whereas**, the ownership rights of the sculpture will be transferred entirely to the city. Any rights to the sculpture, by the artists, or their descendants will be transferred in their entirety to the City of Detroit

**Resolved**, the General Services Department has authorization to accept a donation of artwork from artist, Barry Lehr, to be installed at Palmer Park.



AIM Code:

DPRD Prop #:

Request tracking #: RP0105

### Form Purpose

This form is for individuals or organizations who wish to provide labor, artwork, or funding to physically improve or enhance a City asset. Requestor and project information is initially populated from information provided in the SmartSheet application process. In the event of any conflict between this document and the SmartSheet, this document shall prevail.

### Requestor Information

Applicant Name: People for Palmer Park	Contact Name: Rochelle Lento
Address: PO Box 43735 Detroit, MI 48243	Phone: 313-727-9925
Email: rlento@dykema.com	Website: <a href="https://www.peopleforpalmerpark.org">https://www.peopleforpalmerpark.org</a>
Preferred contact method: Email	Organization type: Non Profit

### Affected City Asset or Location

Asset or Location Name: Palmer Park	
Address: 910 Merrill Plaisance, Detroit, MI 48203	Specific location at the property: south end of the Park

### Project Summary

PFPP has learned that a sculpture named Ascension Sculpture used to be in Palmer Park as been found the garage of an artist hired by the City to restore it many years ago. Looking to install it in its original location.

### Improvement Type

Affects a Park: YES	Affects a Facility: NO
Will Do Maintenance: NO	Desire to wave usage fees in exchange: N/A
Physical Improvement Type: N/A	Estimated Value: \$1,780-\$2240

### Responsibilities

*This set of questions is to make sure that the proposed responsibilities for the initial work and the ongoing maintenance and reinvestment are clearly understood.*

Who would be responsible for the Planning and Design?: N/A Returning to the original designed location.



### Responsibilities (continued)

Who would be responsible for the Construction?: The City would be responsible for transporting the sculpture. Precision Installations, who works with the DIA and has been recommended by the artist, would be able to transport and install the sculpture for a price in the range of \$2240. However, we may be able to receive a \$500 discount for PFPP being a non-profit, bringing the price to \$1740.

Who would be responsible for Security at the site if required?: N/A

Who would be responsible for the Cleanup, and Restoration if required?: Applicant - The sculpture has already been restored.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?: City - City will be responsible for maintaining the Sculpture if needed at the Park.

*By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.*

Signature:

*Rochelle E. Lento*

Print Name:

*Rochelle E. Lento*

On behalf of Organization:

*People for Palmer Park*

Date:

*9-20-19*

### Office of Development and Grants Authorization

☐ ODG Approval letter on file

☒ N/A

Partnership Manager:

*Nikola Pape*

Date:

*9-23-19*

### Director Authorization

☐ Project Approved as submitted

☐ Project Denied

☐ Project Approved with changes:

*PFPP says sculpture was donated to the City by the artist, through them.*

GSD Director:

*Janet Anderson*

Date:

*10-1-2019*

### Responsibilities (continued)

Who would be responsible for the Construction?: The City would be responsible for transporting the sculpture. Precision Installations, who works with the DIA and has been recommended by the artist, would be able to transport and install the sculpture for a price in the range of \$2240. However, we may be able to receive a \$500 discount for PFPP being a non-profit, bringing the price to \$1740.

Who would be responsible for Security at the site if required?: N/A

Who would be responsible for the Cleanup, and Restoration if required?: Applicant - The sculpture has already been restored.

What are the scheduled Maintenance Requirements for the improvement, and who would be responsible for doing them?: City - City will be responsible for maintaining the Sculpture if needed at the Park.

By submitting this request I/We/Our Organization agree(s) to abide by all rules and policies of the City of Detroit and the General Services Department, Parks and Recreation Division. I/We also agree that all information submitted in this Park Improvement Authorization Form is true and accurate to the best of my/our knowledge and I/We hereby request that the Parks and Recreation Division consider my/our Project for approval. I/We agree at my/our own expense to defend, indemnify, save and hold harmless the City of Detroit, its officers, employees and agents against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, and expenses (including without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against myself/us and/or the City of Detroit by reason of or resulting from my/our use of the DPRD Property named above and construction of this Project as described herein.

Signature: Rochelle E. Lento Print Name: Rochelle E. Lento

On behalf of Organization: People for Palmer Park Date: 9-20-19

### Office of Development and Grants Authorization

☐ ODG Approval letter on file ☒ N/A

Partnership Manager: Nikolai Payne Date: 9-23-19

### Director Authorization

☐ Project Approved as submitted ☐ Project Denied ☐ Project Approved with changes:

Pf PP says sculpture was donated to The City by the artist, through them.

GSD Director: Janet Anderson Date: 10-1-2019



Barry Lehr  
1833 Fitzwater Street  
Philadelphia, PA 19146

October 7, 2019

Janet Anderson, PhD  
Director, General Services Department  
Detroit Parks and Recreation Division  
18100 Meyers Road – Lower Level  
Detroit, Michigan 48235

Dear Dr. Anderson:

On behalf of myself, Barry Lehr, I am writing to offer the donation of the sculpture entitled "Ascension" which I created in 1971, to the City of Detroit to be installed in Detroit's Palmer Park. The costs of the installation are being borne by the City of Detroit.

These improvements will take place on a date to be determined by the City of Detroit. I have worked with community representatives from People for Palmer Park to ensure these improvements are desired.

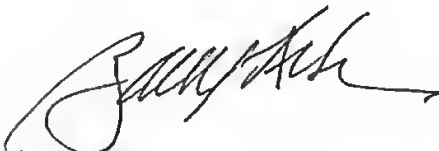
The City of Detroit will have responsibility to maintain the sculpture. I recommend that any maintenance of this artwork be executed by Giorgio Gikas, Venus Bronze Works, 13401 Mt Elliott St, Detroit, MI 48212, where previous restoration and repair work has been completed.

"Ascension" is a tall, slender, steel construction created by artist Barry Lehr in 1971 in Michigan. The sculpture is composed of three curved, hollow steel slabs of the same basic shape, stacked vertically on an internal structural mast. The slabs are rotated and permanently set at slightly different angles. The sculpture was originally painted 1969-1970 Chevrolet Daytona Yellow lacquer. "Ascension" is approximately 12 ft tall x 5 ft wide and weighs about 700 pounds.

As a gift, the ownership rights to the sculpture will be transferred entirely to the city. Any rights to the sculpture, by the artists, or their descendants will be transferred in their entirety to the City of Detroit.

We respectfully request your authorization to accept and install the sculpture "Ascension", with a waiver of reconsideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry Lehr", with a stylized, flowing script.

Barry Lehr  
Artist/Donor



**Donna Miller**

---

**From:** Lento, Rochelle <RLento@dykema.com>  
**Sent:** Tuesday, October 8, 2019 10:48 AM  
**To:** Donna Miller; Juliana Fulton; Chaudhry Farhat; Tim Karl  
**Cc:** barbara@peopleforpalmerpark.org  
**Subject:** RE: Quote for INSTALLATION of Ascension sculpture in Palmer Park

Donna, Others,

Here is an email received from the sculpture artist this morning.

I estimate the replacement value of the sculpture "Ascension" to be \$30,000.

Barry Lehr  
Artist/Owner

Rochelle E. Lento  
Board President  
**People for Palmer Park**  
**P.O. Box 43735**  
**Detroit, MI 48243**  
[www.peopleforpalmerpark.org](http://www.peopleforpalmerpark.org)

313-727-9925-cell

**From:** Donna Miller <millerdo@detroitmi.gov>  
**Sent:** Tuesday, October 8, 2019 8:57 AM  
**To:** Lento, Rochelle <RLento@dykema.com>; Juliana Fulton <fultonj@detroitmi.gov>; Chaudhry Farhat <chaudhryf@detroitmi.gov>; Tim Karl <tkarl@detroitmi.gov>  
**Cc:** barbara@peopleforpalmerpark.org  
**Subject:** RE: Quote for INSTALLATION of Ascension sculpture in Palmer Park

Good Morning Rochelle

For insurance purposes, we need to know the value of the artwork. Please ask Mr. Lehr to give us an estimated value of the artwork.

*Donna Miller*  
*Administrative Assistant*  
*City of Detroit*  
*General Services Department*  
*Public Space Planning Unit*  
*313-224-1155*

**From:** Lento, Rochelle [<mailto:RLento@dykema.com>]  
**Sent:** Monday, October 7, 2019 9:02 PM  
**To:** Juliana Fulton; Chaudhry Farhat; Tim Karl; Donna Miller





plnehurst19475

+ Follow

Sculpture: "Ascension"—Detroit MI



This painted steel sculpture was installed in Palmer Park back in 1977. Originally, it was painted yellow, but in July 1997 was repainted purple and blue. The sculptor was Barry Lehr. The work is no longer at Palmer Park.

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Taken In June 1998

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